



Bright Beginnings Parent Handbook

1200 County Road 1492

Wimberley, Texas 78676

Office: 512-847-7924 Cell: 512-393-1320

director@brightbeginningswimberley.org

PURPOSE

- A. To help children develop physically, mentally, emotionally, socially, and spiritually in a structured, caring, safe atmosphere under the supervision of qualified instructors.
- B. To provide a Christian atmosphere in which each child can grow spiritually, learn independence, and develop a positive self-concept.
- C. To provide opportunities for young children to work and play cooperatively. Children will be provided opportunities to learn new skills, form good habits, and be responsible members of a group.
- D. To strengthen the family by providing parents support, information, and ongoing communications as needed.

GOALS

Our goal is to offer the highest quality childcare, and primary school preparation, at an affordable price, in a nurturing atmosphere where Christian principals are upheld.

PROCEDURES FOR PARENTS TO REVIEW LICENSING RULES AND REPORTS

Upon request, all parents are welcome to review the Texas Department of Family and Protective Services Minimum Standard Rules. Please contact the Director.

Licensing reports are also available upon request. Please contact the Director. The most recent inspection is posted on the bulletin board in the hallway. You can also find the most recent Health and Fire inspections there.

Director

The Director holds the license from the State of Texas, which allows them to oversee daily operations of the center. Those responsibilities include the following:

- Assuring the day care center stays in compliance with all state policies and church guidelines.
- Handling all daily parent, teacher, and center issues.
- Coordinating all financial and personnel needs.
- Monitoring and evaluating the classroom curriculum.
- Organizing and leading center staff meetings.
- Attending and reporting to Executive Board meetings.
- Attending Church Staff meetings.
- Attending Church Council Meetings.
- The Center Director is CPR and First Aid certified.
- The Director must meet the required 30 training hours per year set by the state of Texas Child Care Licensing in Child Development and Management.

The Center Director must have their background check submitted every two years, as well as fingerprinting clearance.

The Director is available for private parent consultation whenever necessary. Communication can be made in person, over the telephone, in writing, and by email at director@brightbeginningswimberley.org.

BOOKKEEPER

The bookkeeper handles monthly statements, collects payments and makes daily deposits upon approval by the Director.

Teachers

Our teachers play a vital role at BBP. They are responsible for providing a positive and loving environment for your child daily. They are responsible for your child's

growth and development while in our care. The lead teacher oversees the classroom and is accountable for lesson planning, daily schedules, maintaining a safe and nurturing environment, organization of activities, keeping records of progress, your child's care, specific needs, and all classroom issues. They are your daily contact, do not hesitate to talk with your child's teacher as they are here for all questions or concerns that you may have. **For financial or enrollment concerns, you will need to speak to the Director.**

PARENTS

Parents are without a doubt the most important part of any day care center. You are critical to the child's development and happiness here. We ask that your child be brought to the center fed, appropriately dressed, and healthy. Additionally, each child is expected to follow all policies and guidelines spelled out in the manual to the best of their ability.

For the center to operate at its best, please communicate any concerns to your child's teacher or the Director as soon as possible. This can be related directly to your child's care, to a problem you have seen, improvements that you feel should be addressed, or even positive attributes that need to be acknowledged. All comments are welcomed.

The following are the rights you have as a parent.

- Enter and examine the child-care facility during its hours of operation and without advance notice.
- You have a right to file a complaint against the childcare facility.
- Review the childcare facility's publicly accessible records.
- Review the childcare facility's written records concerning the parent's or guardian's child.
- Receive inspection reports and information about how to access the childcare facility's online compliance history.
- Have the facility to comply with a court order that prevents another parent or guardian from visiting or removing the child.
- Be given the contact information for the childcare facility's local Childcare Regulation office.
- Inspect any video recordings of alleged incident or abuse or neglect involving their child provided that.

1. Video recordings of the alleged incident are available.
2. The parent or guardian does not retain any part of the video depicting a child that is not their own.
3. The parent or guardian of any other child in the video receives prior notice from the facility.

Please sign the parent form at the end of this handbook and return it to the Director.

PARENTAL INVOLVEMENT

Parental Involvement is important in any school. We welcome parent volunteers to assist with programs and events. Please contact your director if you are interested in being a Parent Volunteer. You may co-chair or help with only one event per year.

COMMUNICATING WITH PARENTS

In addition to conferences and assessments, there are many ways to stay informed about events in your child's program.

WAYS OF COMMUNICATING WITH FAMILIES

- Daily or weekly bulletins
- Newsletters
- Telephone calls
- E-mails
- Daily "how was my day" for children under 12 months
- Notices on information bulletin board and entrance door
- Facebook BBP page

POLICIES AND PROCEDURES DIFFERENCES

We take all issues and concerns seriously. It is our duty to take every step possible to promptly resolve the problem, keeping the safety and wellbeing of the children and staff as a priority.

CHILD ABUSE POLICY

All staff of Bright Beginnings Preschool at Wimberley UMC are mandated to report any suspected abuse, neglect, or maltreatment on the part of the employee, parent, or volunteer. Any abuse or maltreatment of a child, either as an incident or discipline or otherwise is prohibited. Any means of corporal punishment will not be tolerated. Additionally, withholding or using food, rest or sleep as a punishment is prohibited. If any type of abuse or neglect is suspected, it will be reported to the State Central Registry of the mandated number 1-800-635-1522

Our teachers and aids are required to receive annual training on Child Abuse.

IMPORTANT NUMBERS FOR PARENTS

DPFS Child Abuse Hotline-----1-800-252-5400

Nearest Child Care Licensing Office-----512-757-2272

Nearest Child Care Licensing Address

1901 Dutton Drive

San Marcos, Texas 78666

Texas Department of Family and Protective Services

Website: www.dfts.state.tx.us

HEALTH POLICIES

A medical statement signed by an approved health professional is required of all children. This medical statement must be submitted to the office before the start of the fall semester and before the Summer Program for every year that your child attends. **Your child will not be admitted without a signed Well Check and copy of Immunizations.**

A child may be exempt from immunization requirements for a medical reason or reason of conscience, including a religious belief. To claim an exemption, the person applying for the child's admission must meet criteria specified by the Department of State Services.

VISION AND HEARING SCREENING REQUIREMENTS

The Vision and Hearing Screening Program, Texas Health and Safety Code requires that all children age 4 years old by September 1 enrolled in a Department of Family and Protective Services Licensed Child-care center in Texas, must be screened or have a professional examination for possible vision and hearing problems.

FIRST AID KIT / ACCIDENTS

First aid kits are kept in each classroom and taken outside during playground time. All non-emergent accidents will be documented on an accident report. It will be provided to the parent for their review and signature, at which time the parent can take a copy home. Another copy will be kept in the child's file.

DAILY HEALTH INSPECTIONS

For the safety and protection of the children, each classroom will provide a health check to every child daily.

- Severe coughing
- Shortness of breath
- Chills
- Repeated shaking and chills
- Headache
- Sore throat
- Loss of taste and smell
- Diarrhea
- Muscle pain
- Yellowish skin or eyes
- Pinkeye (tears, redness of eyelid lining, irritation, swelling, discharge, etc.)
- Infected skin patches or a rash
- Feverish appearance
- Unusual behavior-crying more than usual, lethargy, generally feeling unwell

Parents are expected to have an alternative childcare arrangement when children are ill. Parents are also expected to pick up their child promptly when ill or showing any sign or symptoms listed above.

INFECTION CONTROL AND PERSONAL HYGIENE

Children are encouraged to develop desirable habits of personal hygiene. This includes but is not limited to, washing hands after toileting, outside play, and before and after meals. Eating a variety of nutritious foods is also encouraged.

INFECTIOUS DISEASE

When a communicable disease is introduced into the center, parents will be notified. The center will report these occurrences to the state and local health departments when required. Parents are urged to notify the center when their child is known to have been exposed to a communicable disease outside the center.

The Director may determine the readmittance of a child who does not appear to be fully recovered from an illness. In certain situations, readmittance may be declined without a statement from a physician. It must state that the child can return to BBP, is able to participate in all activities, and is no longer infectious.

In the case of impetigo, lice, ringworm, pinworms, rashes, chicken pox, thrush, etc. your child must be non-contagious before returning to the center.

COVID 19- For any positive cases in child or staff members we will follow guidelines given to us by the Texas Health Department.

In the event of a significant increase of cases of COVID 19 in the Wimberley area, BBP will follow CDC, Texas HHSC CCL recommendations.

MEDICAL EMERGENCIES

When a medical emergency arises, every effort will be made to contact parents, guardians, or an emergency contact. If parents or emergency contacts cannot be reached, the director and /or lead teacher will determine the next step and a call to 911 will be placed. An authorized representative from the center will accompany the child and remain with him/her until parents arrive. Our emergency information form, filled out at the time of enrollment, serves as consent for your child to be transported by ambulance to a local medical facility

to receive emergency care. Wimberley UMC Bright Beginnings assumes no responsibility for the costs associated with emergency care. All staff have received training in CPR, First Aid, Fire, and Tornado procedures.

VACCINE-PREVENTABLE DISEASE POLICY FOR EMPLOYEES

Bright Beginnings Preschool does not require employees to have any preventable disease vaccines. We take serious healthcare precautions throughout the day. This includes but is not limited to continuous hand washing, sanitizing, and the disinfecting of all classrooms and bathrooms.

BBP OPERATIONAL POLICY PROCEDURE FOR MEDICAL EMERGENCY

Procedure in the event of an injury or critical illness for medical emergencies.

- (1) Contact emergency medical services, 911.
- (2) Give the child first-aid treatment or CPR when needed.
- (3) Contact the physician identified in the child's record.
- (4) Contact the child's parent.

BBP WILL NOT ADMINISTER ANY MEDICATION TO CHILDREN

BBP will administer diaper cream without written consent and instructions from the parent. This form will be kept in your child's file. **BBP will not administer prescription or over the counter medicine.**

ENROLLMENT

Our BBP Preschool is a 9-month commitment. We have assessed tuition that is the same each month, August through May. The month of August, parents will pay for one week that the students are not in school, as this is the week all staff are preparing for summer program, new school year and attending In Service Training. BBP pays the salaries of the Teachers and all administration employees the week before our official start date. BBP will also incur regular monthly building expenses. Children enroll for the full months.

Pre-registration for the summer will begin on the last day of the current summer program for the following Summer. Registration for the following school year will begin on the first Monday of January for the upcoming new school year. Pre-registration will be open for each class till all spaces are full.

Central Registry Finding

Any family member / persons of an enrolled child in the BBP program who is listed on the Central Registry as a Registered Sex Offender, will not be allowed on the property of BBP or on any child's pick-up list.

NEW SCHEDULE CHANGE

A form must be submitted for any change to your child's schedule 2-3 days prior from the start date. A \$20 fee will be charged after the first schedule change request. A schedule change will only be accepted if tuition is current and there is space for the additional day and hours requested. The bookkeeper will confirm approval of the request. The director will contact the parent if tuition is not current, or if there is no space available.

Parent Contact

Parents will be contacted using the numbers from the Emergency Enrollment information form. It is essential that this information is kept current. Regardless, each August we distribute new forms for updating; this is required.

Withdrawing your child

We request that two weeks' notice be given before withdrawing your child. If notice is given and the departure is mid-month, an adjustment can be made for the current month's tuition. Contact the Director for this pro-ration as it is not automatic. If written notice is not provided, the parent or guardian of the child enrolled will be responsible for paying the following full month tuition.

Requesting the removal of a child

The removal of a child is at the discretion of the Director. This decision is based on many factors and is not made lightly. Reasons for removal include but are not limited to the following:

- The center can no longer meet the needs of the child.
- Tuition is in arrears or is consistently late.

- A parent or family member creates a disturbance among the center's staff or children.
- Recurrent prohibited behaviors or problems.

ATTENDANCE- Hours of Operations

BBP hours of operation are from 7:00 am to 5:00 pm, Monday through Friday.

(During the Summer program, the hours are 7:30am -5:00pm).

Your child must be checked in by 9:00 am each morning. After 9:00 am your child is unable able to attend. If your child has a Dr. appointment, please let the Director know in advance. Bright Beginnings Preschool program follows the Wimberley ISD School Calendar. BBP closes for one week after the school year in May, and one week before the new school year begins in August. This allows our teachers to prepare the classroom, have in-service annual training, staff development and Meet the Teacher.

This excludes designated holidays, Bright Beginnings Preschool teacher training days, and occasional bad weather days as identified by WISD. Pick up time is no later than 5:00 pm each day, additional fees will apply.

For each classroom there is a Daily Sign In / Out sheet. This form serves as a roster and attendance sheet.

You are required to log the time your child is dropped off each day and when he / she is picked up as well as provide your signature.

Releasing a child

Your child will only be released to you, or a person designated by you. If an unknown person arrives to pick up your child, an identification check will be required to assure the individual is permitted per the child's enrollment form.

Drop off

Morning drop-off is available at the door, or parents may walk in.

We encourage parents to drop off at the classroom door, as this has proven to be an easier separation process for the child.

Pick up

Parents must come into the building to pick up their child.

Absences or Late Arrival

Children must be dropped off no later than 9:00am.

If your child is not enrolled for the early morning drop-off, and you arrive before 8:00, we ask that you wait in the breezeway area.

If you know your child will be absent or arriving late, please notify the center before 8 am by emailing the director. It will be assumed that your child will be absent if we are not contacted by this time. Notification is important so that classrooms activities, teacher/child ratios, and snacks can be adjusted. Late arrivals without prior notice could have an unexpected impact if any adjustments have been made. If your child is absent without notification for up to three days, the child's teacher or Director will contact you for further information.

Note: Tuition is not pro-rated for absences or missed time due to vacations. If you need to switch days of enrollment and space is available in the classroom, a \$20 fee is charged per child.

Late Pick-Up

It is important that children are picked up by their scheduled time. A late fee of \$2.00 per minute for the first five minutes and \$5 a minute after will be assessed. The attending teacher will record the late pick up and your signature will be required. **All late pick-up fees are due on the next business day.**

TUITION AND FEES

Tuition is due on the first day of the month. Tuition can be paid by check or money order. (Cash is not accepted) We ask that you consider Tuition ProCare ACH withdrawals. Please speak with the Director if you need to make a payment with a credit card. Checks should be made out to "BBP. Please put tuition payments in the tuition box located on the left side of the wall upon entering the building. Invoices will be sent home a week before tuition is due. If you have not received your invoice, the due date is still on the first of the month. You may contact the BBP Bookkeeper with any questions. A \$20.00 late fee will be charged each week for any outstanding tuition after the 3rd of each month until full payment is received. If you fail to pay tuition by the due date this could result in your child's withdrawal from the program. If you are having financial difficulties, please speak with the Director. Please be mindful that your BBP staff is paid from

your monthly tuition fee. A \$25.00 returned check fee will be charged. After your second returned check, payment must be made by money order or cash. There are no discounts for absences, holiday closings, bad weather days, emergency closings that are out of our control, early release, or for the week BBP is closed before the summer program starts, and the week before the new school year begins. (See Hours of Operation for explanation). ***BBP prefers to have all tuition paid through ACH.***

Registration / Supply fee

There is a registration fee of \$200.00 per child for the summer program and for the school year. This fee is due at the time of registration.

A supply fee is due once at the beginning of the 1st semester in August, and the 2nd semester in January, and due at the beginning of the summer program.

(8:00-2:30)

3 days a week- \$120.00

4-5 days a week- \$155.00

(8:00-5:30)

3 days a week-\$172.00

4-5 days a week- \$205.00

Drop in Request

A drop-in form must be submitted to the Director 2-3 days prior to the drop-in date. This is not a guarantee that space will be available. You will receive confirmation if your request is approved. You must provide a 24-hour notice to cancel. If notice is not received within 24 hours and your child does not attend, you will still be responsible for the charges. Drop-in fees are due before or on the day your child attends. A \$20 late fee will be added every five days until the payment is received.

Entrance to Building

Parking is in the second parking lot on the side of the Church Sanctuary. Parents and children will walk down the back road of our church building. **No cars can drive through the back of the church to drop off or pick up children.** On bad weather days we will attempt to unlock the Sanctuary doors early for you to enter through our fellowship hall across the breezeway into the education building.

BAD WEATHER DAY

Bright Beginnings Preschool follows the WISD weather policy. If WISD cancels school, BBP will also close. If WISD has a start delay, BBP will begin school 30 minutes after WISD. If WISD has an early release, BBP will be released 30 minutes before Blue Hole Primary.

EMERGENCY PACK

Parents are to provide BBP an “emergency pack” that includes three changes of clothes. Children must be supplied with extra diapers and wipes. Your child’s teacher will notify you when supplies need to be replenished. If BBP must provide diapers, a fee of \$3.00 per diaper will appear on your invoice.

CHILDREN’S DRESS CODE

Comfortable play clothes and closed toe (gym) shoes with socks are appropriate attire. No shoelaces, Velcro is highly suggested. Please do not send your child in sandals, boot, or flipflops so we can assure their safety on the playground and during outdoor activities. **All walking children will need to wear shoes that they are able to remove and put back on.** No overalls or tights, leggings are acceptable. Tights and belts tend to be very difficult during restroom breaks. In cool weather please send a sweater or coat daily. The children will go outside, weather permitting. **Please label everything.** Necklaces including teething necklaces are not allowed to be worn at BBP due to choking hazards.

OUTDOOR PLAY

During cold or hot weather there are still many advantages to outdoor play. Children need physical release and stimulation. Children must have a chance to exercise their mind and body. Benefits of outdoor play include but are not limited to:

- Advanced social development and motor skills
- Increased imagination, focus, attention, motivation, and creativity
- Decreased stress
- Better sleep
- Improvement of Interpersonal and sensory skills
- An appreciation of nature
- Builds confidence

dressed appropriately each day. During the fall and winter months we encourage you to bring a jacket daily.

BIRTHDAY TREATS

If you wish to provide a special store-bought Birthday please notify the teacher in advance. A low sugar treat is best for a snack. Special plates and napkins may be sent. **Candles are not allowed.**

BIRTHDAY PARTY INVITATIONS

Please do not distribute party invitations to only a portion of the class. Invitations will only be distributed if all students in the class are invited. You must give the invitations to your child's teacher or person in charge for distributing.

SNACKS AND LUNCHES

A mid-morning snack is provided daily. If you arrive at BBP and your child is still eating breakfast from home, your child must finish his/her food before entering the classroom. If your child is an early drop in at 7 am, they may bring breakfast to eat in classroom. If your child arrives after snack time, they will have missed their morning snack. A mid-afternoon snack will be provided for all children in after-school care as well.

All children will need to bring lunch and a drink (no carbonated beverages).

Please remember to send all utensils. All food should be ready to eat and easy to manage independently. At BBP we are not able to refrigerate or heat your child's lunch. We recommend a Thermos lunch box.

ALLERGIES

If your child has a food allergy, a Food Allergy Emergency Plan form must be filled out, signed, and dated by your child's health care professional. Forms can be requested and will be provided by the Director.

WHAT CAN MY CHILD BRING TO DRINK?

Your child is required to bring a labeled water bottle or sippy cup. Teachers have drinking water in the classroom for refills. Juice boxes are allowed during lunch only. Baby bottles are only allowed in the infant room.

BREASTFEEDING POLICY

Because breastfeeding has been shown to be best form of infant nutrition, providing a multitude of health benefits to both infant and mother, and because breastfeeding employees need ongoing support from childcare providers to provide their milk from their babies, Bright Beginnings Preschool subscribes to the following policy:

- Breast-feeding mothers shall be provided with a place to breastfeed. This place is in the nursery room.
- A refrigerator will be available for storage of expressed breast milk. Mothers should provide their own containers, clearly labeled with name and date.
- Breastfeeding Employees shall be provided flexible breaks to accommodate breastfeeding or milk expression.

WHAT TO BRING TO SCHOOL- Please label all items with your child's name

- Send your child in washable play clothes. We are a pre-school and have many activities and lessons that are hands on with paint, play-doh and glue.
- ***Three changes of clothes in a Ziploc bag, labeled.***
- Rubber-soled shoes with Velcro are highly recommended.
- You will need to provide a rest mat for each child enrolled. The mat must be a plastic kinder mat-1inch thick. A small blanket and travel size pillow will be allowed. A special rest time (security) item will be welcomed if it is of a reasonable size. (No pacifiers for children 16 months and older for rest time).
- If your child does not have a kinder mat for rest time and it has been requested to bring one, after one week a new mat will be provided by BBP at the cost of \$30 per mat.
- Children 12 months to 15 months may have a pacifier at nap time only or while in crib.
- A nutritious lunch and drink.
- A water bottle or sippy cup. NO baby bottles are allowed once your child is out of the infant room.
- Diapers and wipes.

DO NOT BRING TO SCHOOL

- Toys of any kind unless requested by a teacher. Toy guns, knives, swords, or toys of destruction are never allowed.
- Any items that are valuable, or items that are special to your child, should not be brought to school. Staff cannot be held responsible for items that may be lost or broken.
- Necklaces may not be worn at school.

CLASSROOM BEHAVIOR

Children are expected to always act in an age-appropriate respectful manner. There will be no hitting, biting, throwing, or use of ugly language. We strongly discourage running in class, yelling uncontrollably, or climbing on the furniture.

Discipline

All parents are required by the State to read and sign the Discipline and Guidance Policy, (included in this packet). Discipline is based on an understanding of the development and individual needs of each child and is directed towards teaching acceptable behavior. The teachers will seek to redirect inappropriate behavior through positive reinforcement. If this is not successful, the child will have a brief time away from the group to reflect and speak one on one with the teacher. No teacher will raise their voice in anger. In the event a child continues to misbehave a conference will be held to develop a plan for success.

BITING

Biting is a normal and common occurrence in children from the age of 6 months to 3 years old, as they are still in the early stages of oral development. Many of their emotional and cognitive inputs come from their mouth. At the same time, they are working on developing language skills, which can be frustrating. Not being able to say or express what they want can make them turn to other means of communication, like biting. Children can bite when they feel crowded, threatened, fearful, want something from another child, or just want extra attention. The following procedures will be followed when biting occurs.

1. The child who bites is told, "Biting hurts!! You must not do that."
2. The teacher will immediately tend to the bitten child's wound. Ice will be applied if needed, along with a Band-Aid.

3. The biting child will then sit out and the teacher will address the situation age appropriately.
4. An Accident / Incident Report will be completed for each child involved.
5. A courtesy call will be made to the child's parent that was bitten.
6. In the case that biting becomes continuous and or severe (breaking the skin) and all means have been attempted a meeting will be scheduled. The Director will meet with the parents to discuss the best solution and determine a plan of action.

Potty Training

Your child will be introduced to potty training in our 2-year-old classroom. Class #3. (Please keep in mind that we follow WISD school calendar). Your child will remain in the classroom they started in at the beginning of the new school year. If your child turns two during the school year, they will not be moved up until the next school year. We understand that all children learn at different rates and ages.

A child must be fully potty trained before entering the 3-year-old classroom.

We understand that accidents will happen on occasion. This policy is implemented for constant reoccurring incidents.

Illness

Please keep your child home if they are showing any signs of illness, or if your child has any of the following symptoms:

- Cough
- Shortness of breath
- Repeated shaking and chills
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Muscle pain
- Unexplained skin rash-until seen by doctor, and must bring Doctor Note
- Discolored nasal discharge
- Oral temperature over 100 degrees F or higher in the past 24 hours

If your child arrives at BBP showing any of the above signs, your child will not be allowed to stay. If your child becomes ill during the BBP hours, we will call the

parent, and the child will need to be picked up immediately. If your child has 1 diarrhea movement, they will need to go home. *The child may not return to BBP until it has been 24 hours since the last diarrhea movement.*

If your child is sent home with a fever of 100 degrees or higher, they will not be able to return until they have been fever free for 24 hours.

Your child does not have to be running a fever to not feel well. If your child is not able to participate in classroom activities or outdoor time, your child will need to stay home.

Sanitation

Both staff and children wash their hands multiple times throughout the day. The trash is taken out daily and restroom and toilets are sanitized daily. ***Children's bedding will be sent home each week to be washed.*** Please remember to return bedding the first day back the following week. Nap mats will remain at BBP and are sanitized daily.

EMERGENCY DRILLS/PROCEDURES

Emergency drills are held once a month. If there is a fire, we will exit to the basketball court. If we are not able to go out the side entrance door, we will go to the church side parking lot past the playground.

Alternate shelter from center:

During an emergency if the children and staff need to be evacuated, they will be transported to Barnabas Connection.

Barnabas Connection is located across Ranch Road 12 from County Road 1492. Parents will be notified.

Tornado Drill

Children and staff will take shelter downstairs in the far back of the church youth room. Cell phone service works, and the room has no windows.

GANG FREE ZONE

Under the Texas Penal Code, any area within 1000 feet of any childcare center is a gang free zone. The purpose of the gang-free zones is to deter certain types of criminal activity in areas where children gather by enforcing tougher penalties. Therefore, any gang-related criminal activity or organized crime within 1,000 feet

of our property is a direct violation of this law and is subject to increased penalty under state law.

PHOTO USE

Your child's picture will be taken throughout the school year. You have the right to decline BBP and WUMC's ability to photograph or video your child. Photo use includes our website, newsletter, bulletin boards, social media (Facebook), and various print media. No personal information or details will ever be shared.

Animals at the center

Animals are not permitted at the center without approval from the Director and prior written notification to the parents. All necessary safety precautions must be taken, including the review of all applicable shot records. Some animals, like turtles, frogs, lizards, and chickens will not be allowed due to the high risk of salmonella.

COVID PROTOCOLS

We will continue to follow all protocols as recommended by Texas Health and Human Services.

If your child has been exposed or has had contact with someone that has tested positive, please let the Director know immediately. If your child tests positive for COVID, they will not be allowed to attend BBP for five days. They must be fever free and able to test negative. We appreciate your support in helping to keep all our children, staff, and parents well.

PARTIES / SEASONAL EVENTS

We host many school and church events throughout the year. We encourage and welcome all BBP families to join us at our Thanksgiving Feast. We ask for parent volunteers on this day to help with supplying food, set up, preparation, and clean up. Events include:

- Meet the Teacher / Parent Orientation (prior to first day of school)
- Grandparents Brunch
- Fall costume Parade and class parties
- Pumpkin Patch
- Thanksgiving Feast
- Holiday Class parties
- Christmas Program (during the evening)
- Teddy Bear / Pajama Day
- Rodeo Day / Fry Farm petting zoo, pony ride, train ride
- Mother's and Father's Day Brunch
- Pre-k graduation and end of year program for all classes

BRIGHT BEGINNINGS PRESCHOOL

Board Members

Voting Members

Alicia Reynolds

Mary Gail Jacobson

Pat Lewandowski

Lynn Yarborough

Board Chair

Luis Leon

Teacher Rep

Jessica Shaw

Senior WUMC Pastor

Susan Rang

Non-Voting Members

Matilda Long- Program Director

Director

Matilda Long Contact information

Cell (512)393-1320

Office (512)847-7924

Email director@brightbeginningswimberley.org

**Wimberley United Methodist Church
Bright Beginnings Preschool
Parents Rights
Signature Form**

I acknowledge receipt of The Bright Beginnings Preschool Parent's Rights Form. I have read and understand my rights as a parent.

Parents Name (please print)

Parents Signature

Date

